Creating space...

ADVENTURE PROGRAM ON-SITE DIRECTOR

Tilikum Adventure Program

OPENING DATE: October 14

EMPLOYMENT PERIOD: As needed, January-April
Full time May-August

QUALIFICATIONS/REQUIREMENTS:

- Christian commitment and lifestyle consistent with Tilikum's Lifestyle Policy as described within the job application.
- Attitude of flexible, dependable service, consistent work ethic and a commitment to Tilikum and its ministry goals. Willingness to do minor, necessary and sometimes dirty details.
- Be at least 3 years out of high school or junior status in college, with at least one summer served on Tilikum Day Camp or Tilikum Adventure Program staff.
- Good physical condition including the ability to manage rugged terrain and lift 50 pounds.
- Ability to work effectively, creatively, and enthusiastically with a variety of ages, both children and adults, with a heart for middle and high school youth.
- Ability to provide basic office support in an organized, efficient manner. Detail oriented.
- Strong communication/facilitation skills for effectively teaching staff, leading Bible lessons, and giving clear, concise instructions to campers and counselors.

RESPONSIBILITIES:

- **Program Development** (January thru May)
  Together with the Program Director, develop, plan and implement the summer theme, activities, & curriculum.
  Together with the Program Director, develop, plan and implement staff training.
  Camp set up & deep cleaning projects as necessary.
  Attend staff training meetings and provide support for special projects as needed.
  Assist in evaluation of overall Adventure Program evaluation
- **Staff Leadership**
  Build & maintain healthy community with & between staff members.
  Conduct regular staff meetings to problem solve, encourage one another and evaluate program.
  Coordinate the weekly activity schedules for each program staff.
  Supervise clean–up and maintenance responsibilities.
  Coordinate and conduct performance evaluations for each of the adventure program staff.
  Provide support and assistance for weekend staff retreat.
- **Program Leadership**
  Confidently model effective challenge course facilitation skills
  Coordinate, lead and delegate adventure program gatherings such as opening, closing, campfire with other adventure program staff.
  Lead volunteer counselor daily meetings focused on problem solving, encouragement and training.
- **Office Support**
  Assist with first aid, paperwork, and parent/guardian contacts, etc.).
  Other duties as assigned by supervisor.

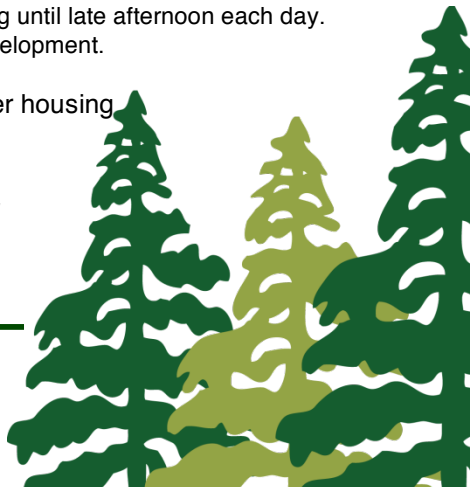
Normal Workweek Schedule

On High Adventure Camp (HAC) weeks, staff will supervise campers from Monday morning through Thursday afternoon. Meals and lodging will be provided during each HAC session. Friday is a work day to complete tasks that improve Tilikum.

On Quest weeks, staff will supervise campers from Monday through Friday, morning until late afternoon each day. There will be various times for work projects, training sessions, and community development.

COMPENSATION: Salary dependent upon experience starting at $3200 + Summer housing
REPORTS TO: Camp Program Director
TO APPLY: Submit application online at www.camptilikum.org

Tilikum reserves the right to fill the position as circumstances warrant.

Experience Creation. Build Community. Provide Refuge. Encounter God.

A Ministry of Northwest Yearly Meeting of Friends (Quakers)
15321 NE North Valley Road, Newberg, OR 97132 • (503) 538-2763
www.camptilikum.org